

**Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
May 10, 2023**

OPEN SESSION

CALL TO ORDER – President Brown called the meeting to order at 6:31 p.m.

ROLL CALL - Board members present: Linda Brown, Melissa A. Atteberry, M. America Navarro, Jonna Phillips, and Sean Avram were present. **Board members absent**: No members were absent.

PLEDGE OF ALLEGIANCE – President Brown lead the Pledge of Allegiance.

APPROVAL OF AGENDA

The Board approved the agenda as presented. MSCU (Navarro/Atteberry) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

APPROVAL OF MINUTES

The Board approved the minutes from the Regular Board Meeting on April 19, 2023 as written. MSCU (Phillips/Avram) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

The Board adjourned into Closed Session at 6:33 p.m.

CLOSED SESSION

1. **Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957**
2. **Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957**
3. **Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957**
4. **Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)**
5. **Litigation; Pursuant to Government Code Sections 54956.9**

Closed Session was adjourned at 7:07 p.m. and reconvened to Open Session at 7:07 p.m.

Staff Present: Doug Kaelin, Superintendent; Loretta Long, Admin. Assist. & HR Director; Analyn Dyer, CBO

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Brown announced that no action was taken in closed session.

PARENT ASSOCIATIONS REPORTS – None

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS - None

STUDENT REPORTS

- A. **ASB REPORT:** Marci Munanui reported that the BOTS (Battle of the Sexes) rally had good participation. ASB made posters and provided breakfast for Teacher Appreciation Week. Rite of Passage and the senior trip to Six Flags is on May 31st. ASB will announce next year's officers at the Rite of Passage assembly. There will be a Staff vs. Student softball game and BBQ on the last day of school.
- B. **FFA REPORT:** Superintendent Kaelin gave the report. The FFA Banquet is Friday, May 12th on the South Lawn. They will announce next year's officers at that time. They are prepping for the Silver Dollar Fair.
- C. **STUDENT RECOGNITION:** Superintendent Kaelin announced the April Student of the Month winner. The student came up and received his certificate.

PUBLIC COMMENT- None

REPORTS:

ELEMENTARY SCHOOL PRINCIPAL'S REPORT: A group of BES and RES teachers presented their report on Standards Based Report Cards. They have created samples and kept the language the same as they built on and added to the content as the grades leveled up. The Learner Outcome portion is the same K-5th. They are also in the process of making Assessment binders that will ensure testing is consistent. Teachers will know which assessments to give at what time and at what grade level. They want a unification of grading and assessment in K-5th. They would like to implement the report cards and testing plan next school year. The teachers are also busy finalizing the year with Open Houses, finishing up CAASPP testing, and making K and 8th grade graduation plans.

HIGH SCHOOL PRINCIPAL'S REPORT: Principal/Superintendent Kaelin gave the report and included MOT items and his Superintendent's report. WASC accreditation is complete. He will incorporate their report into our action plan to be reported to the state. One member of the team was impressed by the behavior of our students and the relationships among students and students and staff. Our kids take care of each other. The team gave us some things to work on. Principal Kaelin gave a rundown of dates for our end of year activities. There is an upcoming Leadership lunch for a few of our future leaders. FFA students are gearing up for fair week and Farm Day. All state testing is done and AP testing is wrapping up today. The senior trip to Six Flags is being reconsidered. Finals and graduation practices have been planned. The Master Schedule for next year will be finalized before the counselor

goes out on maternity leave. We are using our ESSER money by purchasing two vans and two utility trucks. We are getting bids for fencing for various areas in our District, bids to redo the south parking lot at the high school, bids for security lighting, new playground equipment, and we are looking into replacing chairs and desks. The pool has issues, and a contract from 1969 points out that the issues are ours and not Butte County's. We will be flying a job announcement for a District Music and/or Art Teacher soon. The baseball team made the playoffs. Track finals are coming up. Summer School has 46 sign ups so far. We will use our ELO money to run two sessions (6/5-6/29 and 7/10-7/29); both will be four days a week from 8:00 am to 5 pm. We are offering teachers \$100 per hour in June and possibly more in July. We will also hire a lead teacher to supervise. We have not decided if we are going to try to offer transportation to and from or not. Summer school for the high school will be credit recovery and online CTE options. Connor McGee will provide math lessons for all grade levels.

M/O/T/, FOOD SERVICE: A written report from MOT Supervisor, John Strattard, was read by Superintendent Kaelin and reviewed by the Board.

SUPERINTENDENT'S REPORT: Included in his High School Principal's Report.

CBO's REPORT: Anlyn Dyer reported on the Learning Recovery Block Grant, the Adopted Budget preparation for SY23-24, and the new CalSTRS Employer Rate adoption.

BOARD MEMBER REPORTS: Nothing from the Board.

CONSENT AGENDA:

The Board approved Consent Agenda Items A and B. MSCU (Navarro/Atteberry) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

- A. Approve Inter-District Agreement Request(s) for the 2023-2024 school year.
- B. Approve Confidential Staff Summer Schedule of four 10-hour days starting June 5, 2023

ACTION ITEMS:

The Board approved Action Items A, B, and C. MSCU (Phillips/Atteberry) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

- A. Approve Declaration of Need (DON) for Fully Qualified Educators for the 2023-2024 school year
- B. Approve Statement of Need (SON) for 2023-24 school year
- C. Approve Stipend List for the 2023-2024 school year

PERSONNEL ACTION ITEMS:

The Board approved Personnel Action Items A-F. MSCU (Phillips/Avram) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

- A. Accept the resignation of SDC teacher, Karen Montana, effective the end of the 2022-2023 school year
- B. Approve Ava Hepworth and Brock Springer as a Life Guards for the summer of 2023 season
- C. Approve Robert Chaplin as the high school English teacher for the 2023-2024 school year
- D. Approve Beverly Landers as BES Principal for the 2023-2024 school year, pending her meeting the necessary qualifications
- E. Approve Tracey McPeters as RES Principal/7th & 8th grade BES Principal/Special Projects for the 2023-2024 school year
- F. Approve Lisa Seipert as the JV Volleyball coach for the 2023-2024 season

The Board approved Personnel Action Items G and H. MSCU (Avram/Atteberry) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

G. Teacher Appreciation Week

The Superintendent recommends that the Board declare the week of May 22nd-26th, 2023 as Teacher Appreciation Week. On National Teacher Day, May 2, 2023, thousands of communities take time to honor their local educators and acknowledge the crucial role teachers play in making sure every student receives a quality education.

H. Classified School Employee Week

The Superintendent recommends that the Board declare the week of May 22nd-26th, 2023 as Classified Employee Week. Classified school employees play crucial roles in education. From transporting and feeding students to teaching them vital skills and ensuring that schools are operating smoothly, classified employees are integral to public education.

The Board approved Personnel Action Item I. MSCU (Navarro/Atteberry) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

- I. Superintendent’s Positive Evaluation was announced and approved.

The Board approved Personnel Action Item J. MSCU (Phillips/Navarro) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

- J. Accept the resignation of the BHS Lt. Maintenance/Custodian, Daysi Martinez Verdugo effective the end of the 2022-2023 school year

INFORMATION ITEMS:

- A. Review the 2023-2024 School Calendar – Discussion about possibly shortening the final week of school in the future.
- B. LCAP Update – Mr. Kaelin is working with the CBO to make changes and consider the WASC report. A draft will be presented at the first meeting in June.
- C. SY 23/24 Internet Access and High Speed Data Line E-Rate Funding – CBO, Analyn Dyer, presented her report.
- D. WASC Report – Mr. Kaelin pointed out areas of strengths and growth. He will incorporate their report into his action plan.

FUTURE ITEMS FOR DISCUSSION – None

The Board adjourned into Closed Session at 8:10 p.m.

Closed Session was adjourned at 8:30 p.m. and reconvened to Open Session at 8:30 p.m.

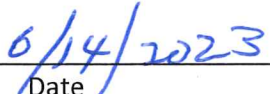
ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Brown announced that no action was taken in Closed Session

ADJOURNMENT – 8:31 p.m.

MINUTES APPROVED AND ADOPTED:



Presiding President



Date

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